



**Kent County Community Action (KCCA)
Governing Board
Meeting Minutes
2/28/22**

Present: Senita Lenear, Michelle McCloud, Robert O’Conner

Absent: Robert Womack

Staff: Susan Cervantes, Rachel Ahee, Rachel Kunnath, Chad Coffman, Sarah Nowack, Sherrie Gillespie

Guests: Morgan Zelphy

1. Call to Order

Did not have Quorum, so Senita Lenear called meeting to order

2. Welcome and IntroductionsAction Item

3. Approval of Meeting Minutes – Feb, 2022Action Item

No Quorum.

4. Directors Report.....Information Item

(a) **Staff Updates:** Cera Program is expected to end around June.

(b) **Assistance Activities:** Assisted a child of an employee with emergency rental assistance.

(c) **New Initiatives:** Michigan is set to receive \$190 million towards weatherization and initiatives. LIHWAP Program is getting off the ground. We’ve also received \$3.3 million for HOME ARP.

(d) **KCCA Board’s Structure:** Susan reviewed the reporting structure and hierarchy of boards.

5. Approval of 2022 Meeting Dates.....Action Item

Susan Cervantes, Director

We didn’t have quorum, so we will discuss the meeting schedule at the next meeting.

6. Organizational Standards Assessment.....Information Item

Susan Cervantes, Director

Susan reviewed our organizational standards section of the packet.

7. KCCA Performance Measures 10/1/2020 – 9/30/2022.....Information Item

Susan Cervantes, Director

Susan reviewed performance section of meeting packet.





8. Financial Reports.....Information Item

Robert Womack, Financial Analyst

Robert reviewed the financial segments of the packet.

9. KCCA Advisory Gov Board meeting schedule 2020.....Action Item

We didn't have quorum, so we will discuss the meeting schedule at the next meeting.

10. Programmatic Report... ..Information Item

Sherrie Gillespie, Assistant Director

Sherrie presented the weatherization of overview portions of the packet.

Rachel K.

Rachel presented the Senior Meals & Refugee Meals portion of the packet.

Chad Coffman

Chad presented the Home portion of the packet.

Rachel A.

Rachel presented the Cera portion of the packet. Should be able to use it all u in time.

1. Other Business.....Action Item

2. Public Comments.....Action Item

3. Adjournment.....Action Item

- 4. Motion to approve: Senita Lenear
- 5. Support: Susan
- 6. Approved by vote: Motion carried.

