

## Kent County Trial Court - Application for Bondsman

### BONDSMAN APPLICATION (TO BE SIGNED AND NOTARIZED)

Every person (defined as an individual or a legal entity such as a partnership, limited liability company or corporation) who for compensation engages in the business of becoming a surety upon, or who sells, solicits or negotiates, or who solicits an application for or collects a premium on, a bond in a criminal case within the jurisdiction of the Kent County Trial Court, must be included on the Kent County Trial Court Approved List of Bail Bondsmen compiled by the constitutional Circuit Court Judges. A person desiring to be considered for inclusion on the Approved List shall complete and submit this Bondsman Application.

1. Full Name: \_\_\_\_\_ Date of Birth \_\_\_\_\_

2. Have you ever used, or have you ever been known by, any other name(s) (including maiden and married names)? If so, provide the name(s) and explain the circumstances: \_\_\_\_\_

3. Driver's License: State \_\_\_\_\_ Number \_\_\_\_\_ Expiration Date: \_\_\_\_\_

4. Business Address: \_\_\_\_\_

\_\_\_\_\_ Telephone No. \_\_\_\_\_

Is this address authorized for personal service: Yes or No (Circle the appropriate answer)

5. Residential Address: \_\_\_\_\_

\_\_\_\_\_ Telephone No. \_\_\_\_\_

Is this address authorized for personal service: Yes or No (Circle the appropriate answer)

**In order to assure compliance with the statute requiring personal service within seven days to sureties when their clients fail to appear, your application will only be considered if an address authorized for personal service is within Kent County borders or within 45 miles of the Courthouse. This address must be available for personal service, a PO Box is not sufficient.**

6. Have you ever been arrested, charged, or held by federal, state, tribal or other law enforcement authorities for any criminal offense, including violation of any federal law, state law, tribal, county or municipal law, regulation or ordinance? (You do not need to disclose traffic violations for which a fine of less than \$300.00 was imposed or which involved less than four points.) If your answer is "yes", provide the details, including for each occurrence the date, the underlying factual circumstances, name and address the law enforcement agency(ies), nature of charges, name and address of the court and sentencing information, including the terms of probation and the probation officer's identity, if applicable.

7. Have you ever agreed to testify or provide information or assistance to prosecuting officials in order to obtain immunity or otherwise avoid criminal prosecution? If your answer is "yes", provide the details, including the names and addresses of the prosecuting officials.

8. Have you ever been asked to testify in a grand jury proceeding in which you were informed that you were a subject? If your answer is "yes", provide the details, including the names and addresses of the prosecuting officials.

9. Have you ever been convicted in any court martial proceeding, including a proceeding under Article 15 of the Uniform Code of Military Justice? If your answer is "yes", provide the details, including the date, underlying circumstances, nature of the charge and identify and location of the military tribunal.

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10. Have you ever applied for or held a license which required that you possess good moral character or words of similar import? If your answer is "yes", provide details, including the type of license, the date of application, the licensing agency and its full address, the disposition of the application, and the current status of the license.

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11. If not included in your answer in paragraph 10 of this Bondsman Application, have you ever applied for or held a license under the Michigan Insurance Code, the Michigan Occupational Code or any other Michigan licensing law or under the comparable laws on any other state, territory or the United States? If your answer is "yes", provide the details, the type of license, the date of application, the licensing agency and its full address, the disposition of the application, and the current status of the license.

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12. Has a grievance or request for investigation ever been made against you as the holder of any license identified in your answers to paragraphs 10 and 11 of this Bondsman Application? If your answer is "yes", provide the details, including the underlying circumstances, relevant dates and the disposition and provide the name and address of the authority taking the action.

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13. If not included in your answer in paragraph 12 of this Bondsman Application, have you ever been reprimanded, admonished, censured or otherwise publicly or privately disciplined as the holder of any license identified in your answers to paragraphs 10 and 11 of this Bondsman Application? If your answer is "yes", provide the details, including the underlying circumstances, relevant dates and the disposition and provide the name and address of the authority possessing taking the action.

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14. In the past 10 years, has any insurer terminated a notice of appointment filed with the Director of the Michigan Department Insurance and Financial Services (formerly known as the Commissioner of the Office of Financial and Insurance Regulation and Commissioner of the Office of Financial and Insurance Services) of the applicant to act as an agent on its behalf? If your answer is "yes", provide the details, including the name, address, telephone number and NAIC number of the insurer, the date the notice of appointment was filed, the date the notice of termination was filed and the reason for the termination.

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15. The name, address, phone number, NAIC number, effective date of the insurer's authority to transact surety and fidelity insurance or bail bond surety and fidelity insurance business in Michigan and the effective date of the applicant's appointment of each appointing insurer that currently has on file with the Director of the Michigan Department Insurance and Financial Services (formerly known as the Commissioner of the Office of Financial and Insurance Regulation and Commissioner of the Office of Financial and Insurance Services) a notice of appointment of the applicant to act as an agent on its behalf to issue a bail bond, and the current limits of the applicant's authority with that insurer.

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16. Has any bondsman ever terminated a notice of appointment filed with the Director of the Michigan Department Insurance and Financial Services (formerly known as the Commissioner of the Office of Financial and Insurance Regulation and Commissioner of the Office of Financial and Insurance Services) of the applicant to act on the bondsman's behalf to solicit an application for, collect a premium on or otherwise act as a solicitor for, a bail bond? If your

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answer is “yes”, provide the details, including the name, address and telephone number of the bondsman, the date the notice of appointment was filed, the date the notice of termination was filed and the reason for the termination.

17. The name, address, telephone number and effective date of the applicant’s appointment of each appointing bondsman that currently has on file with the Director of the Michigan Department Insurance and Financial Services (formerly known as the Commissioner of the Office of Financial and Insurance Regulation and Commissioner of the Office of Financial and Insurance Services) a notice of appointment of the applicant to act on the bondsman’s behalf to solicit an application for, collect a premium on or otherwise act as a solicitor for, a bail bond and the current limits of the applicant’s authority with that bondsman.

I agree that I shall promptly notify the Court Administrator by certified mail of any change in my answers to the questions in paragraphs 1 through 16 of this Bondsman Application.

I understand that an applicant approved for inclusion on the Approved List is subject to removal for failure to comply with these agreements, for failure to provide truthful or complete answers to the questions in paragraphs 1 through 17, including prompt updates in accordance with the preceding paragraph, of this Bondsman Application, because of a change in my answers to answers to the questions in paragraphs 1 through 17 of this Bondsman Application, for failure of my principal to timely pay any forfeiture or for any other reason deemed sufficient by the constitutional Circuit Court Judges.

**NOTARY PUBLIC** – This Bondsman Application *must be completed and notarized when it is submitted for consideration for approval.*

\_\_\_\_\_ Date

\_\_\_\_\_ SIGNATURE OF APPLICANT

\_\_\_\_\_ PRINTED NAME

I swear or affirm under the penalty of perjury that the information provided above is true. Subscribed and sworn to or affirmed before me, a notary public in and for the County of \_\_\_\_\_

State of Michigan, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_ NOTARY PUBLIC

MY COMMISSION EXPIRES: \_\_\_\_\_

**The following documentation must be attached:** (1) A copy of each current license included in answer to paragraph 10 of this Bondsman Application; (2) A copy of each current license included in answer to paragraph 11 of this Bondsman Application; (3) A copy of each current notice of appointment filed by an insurer included in answer to paragraph 15 of this

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Bondsman Application; (4) A copy of each current notice of appointment filed by a bondsman on the Approved List included in answer to paragraph 17 of this Bondsman Application; (5) If not included in (3) or (4), current documentation of the limit of the applicant's authority on behalf of each such insurer and bondsman; (6) A copy of each such insurer's current certificate of authority granted by Director of the Michigan Department Insurance and Financial Services (formerly known as the Commissioner of the Office of Financial and Insurance Regulation and Commissioner of the Office of Financial and Insurance Services); and (7) If not included in (1) or (2), a copy of applicant's current license issued by the Director of the Michigan Department Insurance and Financial Services (formerly known as the Commissioner of the Office of Financial and Insurance Regulation and Commissioner of the Office of Financial and Insurance Services).

### ANNUAL RENEWAL OR CHANGE OF STATUS FORM

(to be signed by applicant and notary)

This form may be used by a bondsman included on the Approved List to reporting changes or only minor changes to the answers to the questions in paragraphs 1 through 16 of this Bondsman Application. If major changes are required, the bondsman must submit a new bondsman application.

Applicant's full name: \_\_\_\_\_

Changes : \_\_\_\_\_

**NAME OF BONDSMAN & LIMITS OF AUTHORITY**

	<i>\$250,000</i>	<i>\$500,000</i>	<i>\$1,000,000</i>	<i>OTHER</i>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$ _____
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$ _____
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$ _____
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$ _____
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$ _____
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$ _____

The answers to the questions in paragraphs 1 through 16 of the Bondsman Application signed on \_\_\_\_\_ are still Correct.

The change(s) listed above or on the attached sheet have occurred in my answers to the questions in paragraphs 1 through 16 of the Bondsman Application signed on \_\_\_\_\_.

\_\_\_\_\_ Date

\_\_\_\_\_ SIGNATURE OF APPLICANT

\_\_\_\_\_ PRINTED NAME

I swear or affirm under the penalty of perjury that the information provided above is true. Subscribed and sworn to or affirmed before me, a notary public in and for the County of \_\_\_\_\_

State of Michigan, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

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\_\_\_\_\_  
NOTARY PUBLIC

MY COMMISSION EXPIRES:\_\_\_\_\_

Submit this Bondsman Application, any required documentation, all paperwork, and any changes to:

Andrew Thalhammer  
Court Administrator  
180 Ottawa NW  
Grand Rapids, MI 49503

For questions call: Renee Hutchens  
616-632-5137

**Disposition of this Bondsman Application will be made by constitutional Kent County Circuit Court Judges.**